

Keyworker Policy and Procedure

Swindon's Allocations policy states:

Where a development has been identified for keyworkers, they must be working within the **Swindon Borough area** in **permanent** employment.

Those considered as keyworkers are:

- Education
- Health
- Emergency Services
- Swindon Borough Council employees who are engaged with the community
- Community Service workers
- Armed Forces
- Probation Officers

Fixed term contracts will be considered on the basis that many posts within a keyworker role are fixed-term due to their nature that they are funded for a specific purpose.

Priority for shortlisting/direct match

Priority 1: Those in the groups above who are in **permanent employment** and are in **housing need** in line with Swindon's Allocations policy.

Priority 2: Those in the groups above who hold a **fixed term contract** and are in **housing need** in line with Swindon's Allocations policy.

Priority 3: Those in the groups above who are in **permanent employment** and although **not in housing need** have agreed by a panel that they are eligible based on their low household income and would benefit from affordable housing. This does not include homeowners.

Priority 4: Those in the groups above who hold a **fixed term contract** and although **not in housing need** have agreed by a panel that they are eligible based on their low household income and would benefit from affordable housing. This does not include homeowners.

Priority 3 & 4 groups will be approved by a Housing Panel and assessed on affordability and will only be considered where there is a low demand for keyworker accommodation.

Any offer of accommodation is subject to Landlord approval.